



Embroidery Order Checklist

Clean artwork for logo in digital format (.jpeg, .eps, .tif) or a crisp hard copy.

Contact Information

Company _____

Contact Name _____

Address _____

Email _____

Phone _____

Fax _____

Logo Color Requirements (please choose one)

Match Logo

One Color/Color: _____

Custom Color Combo (2 color, 3 color, etc)

Colors: _____

Items You Would Like Embroidered

Hat/ Item # _____ No. of Items _____

Polo/Item # _____ No. of Items _____

Dress Shirt / Item # _____ No. of Items _____

Fleece / Item # _____ No. of Items _____

Jacket / Item # _____ No. of Items _____

Other / Item # _____ No. of Items _____

Placement of Embroidery Image

Left Chest Right Chest Front Center Rear Center Right Arm Left Arm

Other (please specify) _____

Check or Cash for deposit (credit cards not accepted for this offer)

Thank you for your business!

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www.AtlanticEmbroidery.com • 757.253.1010